

## DELF Policies

1. The test fees are non-refundable and cannot be transferred to a future examination session.
2. It is the candidate's responsibility to check that their names and details are correct on the confirmation of enrollment, as they appear on their passport. The same details will appear on the attestation.
3. The schedule of examination dates and times may not be altered. Please note that candidates are NOT allowed to choose/change the time slot for the written/oral exam. The allocated time slot(s) for the written/oral examination have to be scrupulously respected under ALL circumstances. Candidates will NOT be allowed to appear for the examination at any slot apart from their allocated time. Failure to do so – including arriving late for the written/oral exam – will result in the candidate being declared *non-admissible* and their examination fees will NOT be refunded/transferred under ANY circumstances.
4. Candidates should arrive at the time indicated on the notification of examination timetable ("*La convocation aux examens*"), which they will be receiving by email, and wait at the reception area until the coordinator takes them to the examination class. Late arrivals cannot be accommodated.
5. Candidates will be required to bring official proof of identity on their examination day and the "convocation". Only passports, national ID cards, and photo driving licenses will be accepted. Failure to produce one of the above-mentioned cards will deny candidates access to the examination room.
6. Results are due four to six weeks after the examination day. Candidates will be informed by email. No scores will be given by phone to candidates. Hard copy of DELF/DALF certificate is issued by France Education International. Time to receive the certificate may vary. An "Attestation de réussite" will be submitted on request.
7. Test dates may be subject to alterations or cancellations in cases of force majeure.

### **Additional DELF DALF Policies during COVID-19 [Last update: 10-13-21]**

8. The Alliance Française MIAMI METRO applies the latest guidelines issued by the CDC. All candidates are requested to email a copy of a **negative PCR Test completed 72 hrs** maximum prior to the exam day to [info@af-miami.org](mailto:info@af-miami.org)



**9. On the day of the test,**

**a)** If you have COVID-19 symptoms, including fever, cough, sore throat, difficulty breathing, loss of taste or smell, headache, fatigue, muscle aches, nausea or vomiting, diarrhea, congestion or runny nose, OR suspect that you have been in close contact with anyone with a suspected or confirmed case of COVID-19, been tested or advised to be tested due to a known/suspected exposure of COVID-19, been advised or directed to quarantine or self-isolate due to COVID-19, please **DO NOT COME to take the exam.**

**b)** We highly recommend that **ALL** candidates wear a mask covering their mouth and nose during the whole time. The candidates are required to reduce their personal belongings to the minimum. No food is allowed in the testing center rooms.

10. Cancellations:

- The DELF / DALF registration fees are neither refundable nor transferable.

**I have read and agree with the terms and conditions of registration.**

**I have read and agree with the additional COVID-19 policies mentioned in the terms and conditions of registration.**